

**Wicomico Shores Golf Course Advisory Board**  
**MINUTES**  
**April 17, 2019**

**MEMBERS PRESENT:** David Phalen, Chairperson; Dick Buckler, Peter Delman, Tom Dixon, Jim Hodges and Bernie Kneeland.

**MEMBERS ABSENT:** Patrick Dugan

**R&P STAFF PRESENT:** Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; Jim Farren, Golf Course Superintendent; Suzanne Watts, Food and Beverage Coordinator

**OTHERS PRESENT:** Sharon Ferris, County Commissioner staff

Chris Kaselemis, Director- Department of Economic Development

**CALL TO ORDER**

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:01 p.m. at the WSGC Clubhouse.

**APPROVAL OF MINUTES**

Chairman Phalen informed the Board through an email dated January 28, 2019 that the January minutes were approved via email - 5 approve, 0 opposed, and 2 abstentions

**BOARD DOCS PRESENTATION**

Ms. Sharon Ferris provided a BOARD DOCS presentation to the Board. BOARD DOCS is an integrated software tool that allows Board Members and the public to manage meeting minutes and any appropriate documents related to the meeting. BOARD DOCS also aids in the compliance with the Open Meetings Act.

**ANNUAL REPORT**

The 2018 Wicomico Shores Golf Course Annual Report was approved for submission.

**Mr. Hodges moved, Mr. Kneeland seconded; motion carried all in favor**

**OLD BUSINESS**

**Pass Holder Rate for Charity Golf Tournaments-** Mr. Hodges requested this item be removed from the April 17, 2019 agenda.

**Mr. Hodges moved, Mr. Delman seconded; motion carried all in favor**

**Cart Rental Specials-** Nick Isom introduced a plan for members and non-members to receive a cart fee and/or green fee reduction following a certain amount of cart fee/green fee payments. Since this is a fee reduction the plan will be addressed during the FY2021 budget process.

**FY2020 CIP Project-** Mr. Shepherd reported that \$300,000 is within FY2020 Recommended Budget that goes to Public Hearing on April 23, 2019. The funds are to be utilized as follows; \$210,000 cart paths and \$90,000 bunker renovation on holes #12, #15, and #16.

**Cart Path Plan-** Nick Isom prepared a cart path design for the FY20 phase of the project. Following much discussion Mr. Hodges made a motion to have the back nine of the course completed first.

**Mr. Hodges moved, Mr. Delman seconded; motion did not carry. 2 in favor, 4 opposed.**

The cart path plan will be discussed further during the July meeting.

**Bunker Project Overview-** Nick Isom reported that the 15-hole bunker project should be completed by Friday April 19, 2019. The remaining three holes will not have to be re-bid if/when funding comes available in July.

**WSGC & RESTAURANT REPORT**

Nick Isom reviewed the Year to Date Rounds of Golf, Revenue and Expense Comparison Report and the WSGC Event Calendar with the Board.

**NEW BUSINESS**

Mr. Shepherd introduced a plan for the golf facility that will enhance facility use and community involvement. The plan calls for use of the facility and grounds as a park/activity center and a County Visitor Center. The plan will be discussed further in July and details will be made available following that meeting.

**SCHEDULING THE NEXT MEETING**

Chairman Phalen scheduled July meeting for Wednesday July 17, 2019 at 6:00pm at the Wicomico Shores Golf Course.

**ADJOURNMENT**

The meeting adjourned at approximately 7:50 P.M.

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R&P staff, Recorder

Minutes approved by the WSGC Advisory Board on \_\_\_\_\_.